

**MINUTES FOR THE MINISTERIAL TENDER COMMITTEE MEETING NO.
MFA/MTC/09/2008-2009 HELD ON 12TH JUNE, 2009 AT THE
MINISTRY'S CONFERENCE ROOM ON THE 4TH FLOOR AT 10.00 A.M.**

MEMBERS PRESENT

1. Mr. J. K. Ndathi	DA	Chairman
2. Mr. A. M. Muchiri	DDA	Member
3. Mr. Johnson M. Weru	H/Economics	Member
4. Ms. Beatrice Karago	Principal State Counsel	Alt. Member
5. Mr. Christopher Chika	DCOP	Alt. Member
6. Ms. J. K. Njiru	2 nd Counsellor	Alt. Member
7. Mr. A. B. Masinde	Ag CFO	Alt. member
8. Mr. E. K. Korir	PPO	Secretary

IN ATTENDANCE

1. Arch K.K Osoro	Senior Supt Architect
2. Mr. F. M. Masila	Depot works officer
3. Mr. Hilary K. Limo	Senior Accountant
4. Mr. Wesonga G.	ICT

SECRETARIAT

1. C. Kerich	POI
2. E. Obel	POI

MINUTE NO. MFA/MTC/09/01/2008-2009: CONFIRMATION OF MINUTES

Minutes of Meeting No. MFA/MTC/08/2008-2009 held on 8th June, 2009 was confirmed as true record of the deliberations. Proposed by Mr. A. B. Masinde and seconded by Mr. A. M. Muchiri.

(1) - HIRE OF LEGAL/ESTATE SERVICES - OF CHANCERY AND HIGH COMMISSIONER'S RESIDENCE, TOKYO JAPAN.(MFA/MTC/07/2008-9)

Background

following the decision by the Government to purchase the chancery and Residence in Tokyo, the mission in a meeting held on 31st March 2009 established that real estate practice in Japan requires that a lawyer who doubles up as a licensed real estate agent must be involved in processes towards acquisition of property. (Ref KET/ADM/1/11A/VOL.11 (24) of 1st April 2009. Towards this end, the mission invited Request for proposals from four Legal and Real Estate firms as listed in their report and Procurement committee's minutes here below. (Ref KET/ADM/1/11A/VOL.11/ (41)

The Ministerial Tender Committee at its meeting No MFA/MTC /07/2008-09 held on 25th May 2009 deliberated on the hire of legal/estate services for the proposed purchase of chancery and Ambassadors residence. After deliberating on the application, the committee deferred the matter pending submission of schedule of professional fee charged for legal services by the Japanese Bar Association.

Following the directive by the Accounting officer to our mission in Tokyo to seek assistance and advice from the Japanese ministry of Foreign Affairs, the mission received contacts of a Shiho-shoshi lawyer Mr. Akiyoshi Ohtake who has given a cost estimate of Japanes Yen 465,400 as detailed in the attached annex 2.

COMMITTEE DECISION

The Ministerial Tender Committee at its Meeting No. MFA/MTC/09/2008-2009 held on 12th June, 2009 the Committee discussed the Hire of Legal/ Estate Service - of Chancery and High Commissioner's Residence, Tokyo Japan.

The Committee observed that the estimated cost of the service was below the Ministerial Tender Committee's threshold. However, in light of the fact that the matter had previously been discussed and deferred by the Committee and likelihood of additional cost coming up, the Committee approved the application for hire of a shiho- shoshi Mr. Akiyoshi ohtake at a cost of Japanese Yen 465,400.

Immediate Communication was granted.

MINUTE NO: AOB II

The secretariat was further directed to provide similar fittings of counters as those of IOC and registries to Americas Division in the next financial year subject to availability of funds.

There being no other business the meeting ended at 5:30p.m.

Chairman Date 18. 6. 2009

Secretary Date 18/06/09